



FAX ORDER FORM

Hilton Gifts Collections Pte Ltd

Tel: (65) 6382 3771 Fax: (65) 6453 7215

Email: hilton@singnet.com.sg

Website: www.hilton-gifts.com

Business Hours:

Monday to Friday: 9am – 5.30pm • Saturday: 9am – 1pm • Sunday & Public Holidays: Closed

Attention to: _____

Date: _____

No. of Pages: _____

FOR OFFICIAL USE ONLY

ORDER BY & BILL TO

Please complete details in BLOCK LETTERS • For multiple orders, please photocopy this Order Form

Contact Person: _____

Company Name: _____

Address: _____

Email: _____

Tel: (O) _____ (H) _____

(HP) _____ Fax: _____

Signature or Company's Stamp

DELIVERY INSTRUCTIONS

Product Code: _____ Unit Price S\$: _____ Quantity: _____ Total S\$: _____

Contact Person: _____

Company Name: _____

Address: _____

Tel: (O) _____ (H) _____

Delivery Date: _____ Delivery Time: AM / PM / Anytime / Express* (delete accordingly)

Message (if any): _____

To (name): _____ From: _____

METHOD OF PAYMENT

VISA MASTERCARD DINERS AMERICAN EXPRESS CASH CHEQUE (corporate orders only)

Credit Card No: _____

Card Member's Name: _____

Expiry Date: MM/ _____ YY/ _____

Signature

Please Note:

1. Please do not send cash. Cash payment should be made in person or collected by an authorized Hilton employee with a Hilton official receipt. All cheques should be crossed and made payable to Hilton Gifts Collections Pte Ltd.
2. Confirmation of your order will be made via telephone. If you do not hear from us within 1 hour after faxing your order, please contact us at 6382 3771.
3. Surcharge of S\$12 will be applicable for orders to be redirected after the 1st delivery.
4. A cancellation fee of 50% of the selling price will be levied on orders cancelled upon confirmation.
5. We reserve the right to substitute any item that is of equivalent or even higher value depending on stock availability.
6. There will be a delivery surcharge of S\$12 for orders less than S\$40.
7. Prices are subjected to changes during the period of Valentine's Day.

*Express delivery within 2 hours after confirmation of order at a nominal charge of S\$20.

